

Annual & Weekly Syllabus Split-Up - 2026-27

Grade IV

Subject: IT

S.No	Month	No. of Working Days	No. of Days	Topic	Sub Topic	Teaching Aids/Resources	Classroom teaching Video Link	Activities	Art Integrated project	Pedagogy Process/Teaching Strategy	Chapterwise Notes link	Assessment		
1	APRIL	25	Week 1	4	1.Knowing About your Computer	Input Device,output device,Processing Device	Computer and its Peripherals,Textbook,Interne	https://youtube.com/playlist?list=PL_keif-	Distinguish between Input/Output and Storage	Poster/ Chapter related flowchart and diagrams	Practicals, Learning through PPTs, extra q/ans, Real life	Mind Map/Oral assessment/GD/Extra		
			Week 2	6	1.Knowing About your Computer	Storage Device, External Storage Device		https://youtube.com/playlist?list=PL_keif-		Poster/ Chapter related flowchart and diagrams	Practicals, Learning through PPTs, extra q/ans, Real life	https://drive.google.com/drive/folders/1vD4jgFR	Mind Map/Oral assessment/GD/Extra	
			Week 3	5	1.Knowing About your Computer	Exercise Ch-1								
			Week 4	6	2.Managing Files and Folders	Starting Windows 10,File Explorer,Files and Folders	Computer and its Peripherals,Textbook,Files	https://youtube.com/playlist?list=PL_keif-		Poster/ Chapter related flowchart and diagrams	Practicals, Learning through PPTs, extra q/ans, Real life		Mind Map/Oral assessment/GD/Extra	
			Week 5	4	2.Managing Files and Folders	Opening,Renaming and Deleting Files and Folders		https://youtube.com/playlist?list=PL_keif-		Poster/ Chapter related flowchart and diagrams	Practicals, Learning through PPTs, extra q/ans, Real life		Mind Map/Oral assessment/GD/Extra	
2	JUNE	20	Week 1	0										
			Week 2	6	2.Managing Files and Folders	Revision		https://youtube.com/playlist?list=PL_keif-				https://drive.google.com/drive/folders/1vD4jgFR		
			Week 3	6	2.Managing Files and Folders	Exercise 2						https://drive.google.com/drive/folders/1vD4jgFR		
			Week 4	6	Revision Ch 1&2	Revision Ch 1&2					Practicals, Learning through PPTs, extra q/ans, Real life	https://drive.google.com/drive/folders/1vD4jgFR	Mind Map/Oral assessment/GD/Extra	
			Week 5	2	Revision Ch 1&3	Revision Ch 1&3					Practicals, Learning through PPTs, extra q/ans, Real life	https://drive.google.com/drive/folders/1vD4jgFR	Mind Map/Oral assessment/GD/Extra	
3	JULY	27	Week 1	4	Periodic Test 1									
			Week 2	6	3.Formatting a Document	Changing Font Type,Making Text	Computer,Textbook,MS Word,Easi Board	https://youtube.com/playlist?list=PL_keif-	Make the text Bold/Italic and	Poster/ Chapter related flowchart and diagrams	Practicals, Learning through PPTs, extra q/ans, Real life		Mind Map/Oral assessment/GD/Extra	
			Week 3	6	3.Formatting a Document	Change Case, Applying Drop Cap,Header Footer,		https://youtube.com/playlist?list=PL_keif-		Poster/ Chapter related flowchart and diagrams	Practicals, Learning through PPTs, extra q/ans, Real life		Mind Map/Oral assessment/GD/Extra	
			Week 4	6	4. Working With Graphics in Word 2016	Inserting Pictutre-Online and Offline	Computer,Textbook,MS Word,Easi Board	https://youtube.com/playlist?list=PL_keif-	Write stylish letter using Word	Poster/ Chapter related flowchart and diagrams	Practicals, Learning through PPTs, extra q/ans, Real life		Mind Map/Oral assessment/GD/Extra	
			Week 5	5	4. Working With Graphics in Word 2016	Inserting Shape, WordArt, Textbox,Table etc		https://youtube.com/playlist?list=PL_keif-		Poster/ Chapter related flowchart and diagrams	Practicals, Learning through PPTs, extra q/ans, Real life		Mind Map/Oral assessment/GD/Extra	
4	AUGUST	24	Week 1	1	Pre Mid Term Exam	Revision Ch-1,2,3					https://drive.google.com/drive/folders/1vD4jgFR			
			Week 2	6	4. Working With Graphics in Word 2016	Exercise Ch-4	Computer,Textbook,MS Word,Easi Board				Practicals, Learning through PPTs, extra q/ans, Real life	https://drive.google.com/drive/folders/1vD4jgFR		
			Week 3	5	5.Introduction to MS PowerPoint 2016	Components of PowerPoint,Creating Blank		https://youtube.com/playlist?list=PL_keif-	Make a presentation on any o	Poster/ Chapter related flowchart and diagrams	Practicals, Learning through PPTs, extra q/ans, Real life		Mind Map/Oral assessment/GD/Extra	
			Week 4	6	5.Introduction to MS PowerPoint 2016	Saving , Opening and Closing Presentation		https://youtube.com/playlist?list=PL_keif-		Poster/ Chapter related flowchart and diagrams	Practicals, Learning through PPTs, extra q/ans, Real life		Mind Map/Oral assessment/GD/Extra	
			Week 5	5+1	5.Introduction to MS PowerPoint 2016	Exercise Ch-5					Practicals, Learning through PPTs, extra q/ans, Real life	https://drive.google.com/drive/folders/1vD4jgFR		
5	SEPTEMBER	23	Week 1	5	Term 1									
			Week 2	6										
			Week 3	5	6.Working With Slides in PowerPoint 2016	Inserting New Slide, WordArt,Editing Text Object	Computer,Textbook,MS PowerPoint,Easi Board	https://youtube.com/playlist?list=PL_keif-tzFU4gTw0j4S7ShTNnZtyHCRz&si=yxQh1BZIU13Jsz		Poster/ Chapter related flowchart and diagrams	Practicals, Learning through PPTs, extra q/ans, Real life example teaching, etc.		Mind Map/Oral assessment/GD/Extra questions	
			Week 4	5	6.Working With Slides in PowerPoint 2017	Moving,Copying,Deleting ,Rotating Objects etc		https://youtube.com/playlist?list=PL_keif-		Poster/ Chapter related flowchart and diagrams	Practicals, Learning through PPTs, extra q/ans, Real life		Mind Map/Oral assessment/GD/Extra	
			Week 5	3	6.Working With Slides in PowerPoint 2018	Exercise Ch-6					Practicals, Learning through PPTs, extra q/ans, Real life	https://drive.google.com/drive/folders/1vD4jgFR		
6	OCTOBER	25	Week 1	2	7.Internet Searching and Surfing	History of Internet,Internet Terms	Computer,Internet,Textbook	https://youtube.com/playlist?list=PL_keif-	using Internet search your favourite book or destination	Poster/ Chapter related flowchart and diagrams	Practicals, Learning through PPTs, extra q/ans, Real life	Mind Map/Oral assessment/GD/Extra		
			Week 2	6	7.Internet Searching and Surfing	Searching and Surfing on Internet		https://youtube.com/playlist?list=PL_keif-		Poster/ Chapter related flowchart and diagrams	Practicals, Learning through PPTs, extra q/ans, Real life		Mind Map/Oral assessment/GD/Extra	
			Week 3	6	7.Internet Searching and Surfing	Revision					Practicals, Learning through PPTs, extra q/ans, Real life	https://drive.google.com/drive/folders/1vD4jgFR		
			Week 4	5	7.Internet Searching and Surfing	Exercise Ch-7					Practicals, Learning through PPTs, extra q/ans, Real life	https://drive.google.com/drive/folders/1vD4jgFR		
			Week 5	5	8.Programming With Scratch	Introduction to Scratch,Looks	Computer,Internet,Textbook ,Scratch	https://youtube.com/playlist?list=PL_keif-		Poster/ Chapter related flowchart and diagrams	Practicals, Learning through PPTs, extra q/ans, Real life		Mind Map/Oral assessment/GD/Extra	
			Week 1	0										

